

Director, High School Financial Planning Program

The National Endowment for Financial Education (NEFE) seeks a Director for its youth financial education program serving over 600,000 U.S. high school students in more than 6,000 schools annually. The in-classroom program, established in 1984, includes student workbooks, instructor's manuals, and supplementary teaching materials, and is correlated to educational standards in every state with financial literacy standards.

The Director oversees program development, revisions, delivery and evaluation; provides leadership for the network of national and state-based teachers, trainers, and partners; leads outreach to schools, districts and administrators to adopt and implement the program; monitors public policy developments; and represents the program at meetings and public events.

The ideal candidate will be energetic and outgoing; committed to youth financial education; knowledgeable and experienced in grades 9-12 curricula and education delivery; have familiarity and/or experience with working with high schools, school districts, school boards and/or teachers and school administrators; be an effective advocate, leader, networker and communicator in meetings, presentations and written formats; and be willing to travel frequently throughout the United States. Experience as a classroom teacher is a plus.

Qualifications: Appropriate master's degree preferred – a minimum of bachelor's degree; 10 years' related experience; previous experience in high school educational development, delivery, teacher training, and/or curriculum adoption; excellent interpersonal communication and presentation skills; demonstrated commitment to teamwork within and outside the organization; and strong project management skills.

Apply to: National Endowment for Financial Education, Attention: Susan Couture, 1331 17th Street, Denver, CO, 80202, or e-mail skc@nefe.org. No telephone inquiries please.

NEFE is a private operating foundation located in Denver, Colorado. Learn more at www.nefe.org.